

CD & DOCs Request Form

Fully executed for all sections



Upload completed form and required items to request Initial Closing Disclosure in TPO Connect. ***Loan Must be Locked***

| | | | |
|---|--------------------------------------|--|--------------------------------------|
| Borrower Last Name: | | Loan Number: | |
| Est. Closing Date: | | First Payment Date: | |
| ESCROW COMPANY INFORMATION | | TITLE COMPANY INFORMATION | |
| Company Name: | License #: | Company Name: | License#: |
| Escrow Officer: | License #: | Title Officer: | License#: |
| Ph: | Email: | Ph: | Email: |
| Address: | City: | Address: | City: |
| State: | Zip: | State: | Zip: |
| Email Address to Send Docs: | | | |
| Vesting to Read: | | | |
| Non-Borrower or Title Only Spouse Name: | | | |
| Email Address: | | Phone #: | |
| PROPERTY SELLER INFORMATION | | | |
| Property Seller Name: | | Address: | |
| FOR PURCHASES BROKER TO ENTER THE FOLLOWING **ALL AREAS TO BE FILLED** | | | |
| Buyer Agent Co. | License #: | Seller Agent Co.: | License #: |
| Buyer Agent Name: | License #: | Seller Agent Name: | License #: |
| Ph: | Email: | Ph: | Email: |
| Address: | City: | Address: | City: |
| State: | Zip: | State: | Zip: |
| CLOSING INFORMATION | | | |
| POA: | | Trust: | |
| Transaction Type: | | Doc Type: Comments | |
| Property Type: | | Loan Program: Comments | |
| Impounds: | | | |
| REQUIRED COMPENSATION PLAN **FOR CD** | | | |
| Lender Credit: \$ | Broker To Be Reimbursed: \$ | | |
| Discount Points: \$ | Broker To Be Reimbursed: \$ | | |
| REQUIRED INVOICES **FOR CD** | | | |
| Credit Report: \$ | POC: Broker To Be Reimbursed: \$ | HOA Cert.: \$ | POC: Broker To Be Reimbursed: \$ |
| Appraisal: \$ | POC: Broker To Be Reimbursed: \$ | Master Ins.: \$ | POC: Broker To Be Reimbursed: \$ |
| 1004D: \$ | POC: Broker To Be Reimbursed: \$ | Flood Ins.: \$ | POC: Broker To Be Reimbursed: \$ |
| Survey: \$ | POC: Broker To Be Reimbursed: \$ | VOE: \$ | POC: Broker To Be Reimbursed: \$ |
| Contract Processor Name: | | Contract Processor Fee: \$ | |
| REQUIRED ITEMS **FOR CD** | | | |
| Est. Stmt. /Prelim CD - for all fees after lock - list borrower vested name, list our lender loss payee name and loan number. For Purchase transaction: provide both sides (seller/buyer), list seller/agent commissions, owners title ins, transfer tax and tax prorations. | | | |
| Prelim Title - 90-day current | | Escrow Instructions - list full vesting | |
| Plat Map and/or Survey | | Payoff Demands (<i>Refinance</i>) | |
| Wire Instructions | | HOA Statement (<i>Refinance</i>) | |
| Property Tax Cert. - 30-day current | | Master Insurance Policy w/Fidelity Bond | |
| CPL - 30-day current | | Flood Insurance | |
| Title E&O - 30-day current | | Flood Cert. signed & dated by borrower | |
| HOI - Policy to cover loan amount (<i>Quote OK for Purchase</i>) | | All initial lender disc. to be signed/dated by borrower & LO | |
| HOI - Provide invoice to show paid and/or due | | All lock LE's to be signed/dated by borrower & LO | |
| HOI - Provide RCE if policy does not cover full loan amount | | | |
| HOI - If policy expires within 60 days of closing provide for renewal policy/dec page | | Additional CD Request Notes: | |
| Appraisal with compliance certificate and AMC email confirmation appraisal sent to borrower w/in 3 days of receipt | | | |

MTG. CLAUSE: Summit Funding Inc. DBA Lead Plus Wholesale Lending, ISAOA P.O. Box 601780, Sacramento, CA 95860 *MUST MATCH EXACT*

Please complete and submit this form along with supporting documents [FBA 5a - WF

Requester Name: _____

Date: _____